



**REGULAR BOARD MEETING**

**City Council Chambers**

**14400 Dix Toledo, Southgate, MI 48195**

**BOARD OF  
EDUCATION**

PRESIDENT

DR. DARLENE L. POMPONIO

**DATE: November 28, 2017 -7:00 p.m.**

VICE PRESIDENT

JASON CRAIG

**BOARD MEMBERS PRESENT:** Craig, Estheimer, Freitas, Green, Pomponio

**BOARD MEMBERS EXCUSED:** Kupser

**BOARD MEMBERS UNEXCUSED:** Reed

SECRETARY

ANDREW A. GREEN

**ADMINISTRATION PRESENT:** Chretien, McLachlan, Pastor

**ADMINISTRATION EXCUSED:**

TREASURER

JASON R. KUPSER

The Pledge of Allegiance was recited.

Dr. Pomponio read the District Mission and Vision Statements.

TRUSTEES

TIMOTHY O. ESTHEIMER

NEIL J. FREITAS

REBECCA REED

**REVISIONS/APPROVAL OF AGENDA:**

Dr. Pomponio added Action Item #7 Approval of the Superintendent Contract

2017/18-61 It was moved by Mr. Green supported by Mr. Estheimer, the board approve the November 28, 2017 Regular Board Meeting agenda with the revision.

**ADMINISTRATION**

YES: Craig, Estheimer, Freitas, Green, Pomponio

NO:

SUPERINTENDENT

LESLIE CHRETIEN

**CITIZENS COMMENTS ON DISCUSSION OR ACTION ITEMS**

None

BUSINESS AND FINANCE

DIRECTOR

THERESA MCLACHLAN, C.P.A.

**PRESENTATIONS**

Adult Ed Report: Director of Asher Adult and Community Education, Len Samborski provided the board with an update on the programs offered at Asher. There are currently 200 students enrolled in the Alternative Ed Program seeking diplomas.

The High School Completion Program for adults seeking diplomas includes; Adult Basic Education, GED or high school equivalency degree, has 100 students in it. GED testing costs are picked up by Asher.

The ESL program is for students just learning the language, working on Citizenship or they already have their diploma and are working on some form of employment.

CURRICULUM/FEDERAL

PROGRAMS DIRECTOR

JILL PASTOR

The Pre-School Program for 3 and 4 year olds is near capacity. Virtual Academy has 18 students and the Community Education and Leisure Classes Program has over 1000 students enrolled. The program was asked to present at the McKay Conference in October, where Sara Hurley-Program Coordinator, was named the Adult Ed Trail-blazer of the year for the uniqueness of the programs offered and how the program is growing.

DIRECTOR OF

HUMAN RESOURCES

GERARD L. MORIN

Red Cross' CNA (Certified Nurse Assistant) Program just completed their first fall class. Connected to this, but not up and running yet, is Volunteers of American Health Profession Opportunity Grant Program.

The Alternative Program has gone through changes, right sizing class offerings and staff size; classes have gone from 75 to 45 and Asher is down 10 full time staff members since September 2016. Classes meet every day for 55 minutes, Monday through Thursday. Friday classes meet for 3 hours. Asher is also providing more online classes.

The TRiO Program's representative, Ms. McKinstry, meets with potential graduates to provide assistance with FAFSA, college application grants, assists with fee payments and interest surveys. Students remain in the TRiO Program until they graduate. Through a new partnership with the Wayne County Community College District, representatives will be coming to Asher to speak with students about their programs. This is the closest post-secondary institution in our area. Students will be making a trip to WCCCD for a visit to the campus on December 14.

Michigan Works helps all students with soft skill training, resume training and speaks with them about potential employment. This year Mr. Samborski wants to get students out to the Michigan Works office to give them a chance to view the office and see the opportunities there. This is an under-utilized service and he is hoping to change that. Asher will again have the Career Fair with employers and local schools.

Truancy efforts have increased; JCO1 forms are being completed-students will come to school or be referred to the courts. The partnership with New Center Mental Health Agency, which used to be the Highland Park Adult Ed ended at the beginning of this year; it wasn't working. 107 Funding has increased over \$75,000, WIOA funding increased from \$144,000 to \$317,000. This is Adult Ed Funding. Integrated English Literacy and Civics Education Integrated and Training Pilot Program grant money of \$26,000 was spent on extending the ESL Program into June and two laptop carts.

New catalogs were instituted last year. These go out to approximately 115,000 residents in 15 communities. The spring catalog is nearing completion, changes have given it more attractive advertising.

Challenges: Decreasing enrollment-many districts are realizing it is to their advantage to keep their students, less students are being sent to Asher. Decreasing Adult numbers-generally indicate a strong job market and lower unemployment rates. Keeping students persistent in the program-individualized and differentiated instruction is being implemented. Professional Development through the district and other funding sources is helping reach that goal.

Construction Update: Rob Kakoczki, PMC-Reviewed the current state of the construction throughout the district. Board members received binders detailing the auditorium lighting and sound replacement bid award recommendations and the stage curtain replacement bid award recommendations. This information included the RFP, Budget summary, bid tabulation, contract proposal and post bid interview checklist.

## **STUDENT GOVERNMENT REPRESENTATIVES**

Asher-Brianna Caldwell addressed the board on what is happening at Asher and how staff is improving student achievement. The goal for Asher students is; Retention, Achievement and Graduation. Michigan Works and the Red Cross assist students with their plans for the future by offering soft skills training and programs to better prepare them for their future.

Mr. Samborski and staff members benefited from a Webinar about online TABE testing. The data received from the online tests will be more accurate and streamlined. Using this new online tool for students coming in for open enrollment makes registration timelier and grade levels more accurate. The next Open Enrollment date is Friday December 8 at 11:30 a.m. It will be the last day until Open Registration at the end of January.

Reading and Math tutoring is available for struggling students. Currently there are 33 active tutors working in classrooms or one on one. Asher support is an initiative to help students having difficulty completing their classes. Students meet with their advisor once a week to discuss how their classes are going and what additional help may be needed to complete their class load.

Wayne/Monroe Adult Alternative and Community Education Association puts on free teacher workshops once a month along with its members meeting monthly. This organization has been in existence for 30 years, Asher has been a part of this association for that same amount of time. Workshops included; higher level math, how to differentiate in your classroom, suicide prevention training; question persuade, refer and human trafficking awareness for educators.

Through the efforts of the Student Council three appreciative families were given help for Thanksgiving this year. Student Council members will participate in the Legislative Forum, sponsored by Wayne County Chamber of Commerce. The forum provides students with an opportunity to learn how government works and are able to meet some of the representatives and senators from our state.

WCCCD will be at Asher on Thursday November 30 from 11:30 until 1:00 p.m. to address the future January graduates. On December 14 the future January graduates will follow up with an all day visit to the WCCCD campus, lunch will be provided.

Student Council will decorate the halls with festive decorations as the holiday approach; sending a hopeful message to all students; Coming to school will brighten their days and evenings and bring meaning to their lives.

### **COMMITTEE REPORTS**

Anti-Bullying- Dr. Pomponio, No report. Next meeting is December 7 at 4:30 p.m.

Finance- No report-next meeting to be determined.

Policy-Dr. Pomponio-No report. Next meeting is December 7 at 5:30 p.m.

Legislative -No report

Curriculum-Dr. Pomponio-Meeting held November 16<sup>th</sup> at 4:30 p.m. K-12 Physical Education Standards were discussed and if it includes nutrition. Next meeting scheduled for January 18, but may change.

Personnel- Mr. Green-Meeting held November 14. It was discussed that Mr. Morin be given the o.k. to negotiate a contract with Ms. Pastor as the next superintendent of schools. This is an Action Item on this evening's agenda. Further discussion took place regarding monthly updates from Mr. Morin on policy and legal procedures for teachers and personnel in the district. Next meeting December 5 at 5:00 p.m.

Grounds & Maintenance- Dr. Pomponio-November 14 meeting was cancelled. Next meeting December 12 at 6:00 p.m.

*All committees hold open meetings at Southgate's board offices or other location that will be posted. Dates of meetings, committee members, agendas and minutes are posted on the web page.*

### **DISCUSSION**

Finance- Theresa McLachlan-The first budget amendment for the Act 18 Center Program was submitted to Wayne County RESA yesterday. The General Fund amended budget will be presented to the board on December 19. The Special Revenue Funds will be presented once the approval from RESA and trend data is received from Latchkey, Enrichment Program and Food Service.

Curriculum-Jill Pastor-Three vendors will present information related to online courses which will help us determine how we are going to move forward as a district with online learning. We offer credit recovery, online classes, full virtual; as students are experiencing home trauma and have difficulty coming to school, the district has the ability to put them online.

McGraw Hill will be sending consultants to the district to work with our teachers at each building. Fewer subs will be needed as the reps will work with teachers in 2 hour blocks. Two final programs will be looked at for ELA adoption at the middle school. The companies are flying in consultants who are content specialists, at no cost to the district. The Davidson ELA Team will be looking at the "Collections" program with the Houghton Mifflin content specialists in the morning and McGraw Hill's program "Study Whiz" in the afternoon.

Superintendent-Ms. Chretien has started meeting with Ms. Pastor to ease her transition to superintendent in January. She is also meeting with all administrators as a part of their evaluation system, for coaching and support; speaking with them about their areas of focus and how she can best help them in a time of transition. Ms. Chretien will not be making any appointments the last week before break so she can spend time with the children in this district observing the learning.

Board President Update-Dr. Pomponio has been in touch with Mary McCarthy-MASB to begin the board self-assessment. She will open up the site online and take the first assessment. Board members will be contacted once it is open so they may begin to take their self-assessment. The summary will not be given until the last board member completes this. She has asked board members to notify her as to the courses they have taken to stay compliant with board policy. The 100 course will be offered Wayne County RESA on December 2, the 104 on school finance will be on December 9. These are all day courses from 9 a.m. until 3:30 p.m.

#### **CITIZENS COMMENTS**

None

#### **CONSENT**

2017/18-62 It was moved by Mr. Craig supported by Mr. Estheimer the board approve the minutes from November 14, 2017 and the HR Update as presented.

YES: Craig, Estheimer, Freitas, Green, Pomponio

#### **CLOSED SESSION**

2017/18-63 It was moved by Mr. Craig supported by Mr. Green the board move into Closed Session to consider the recommendation of the Reinstatement Hearing Committee regarding to reinstate a student who had been previously expelled.

YES: Craig, Eshteimer, Freitas, Green, Pomponio

NO:

*Entered Closed Session at 7:40 p.m.*

Present: Craig, Estheimer, Freitas, Green, Pomponio, Chretien, Grzehowski

Discussion on the events leading up to the expulsion of student and the recommendation from the Reinstatement Hearing Committee, teachers and counselors.

2017/18-64 It was moved by Mr. Craig supported by Mr. Green, the board leave Closed Session at 7:55 p.m.

YES: Craig, Estheimer, Freitas, Green, Pomponio  
NO:

**ACTION**

1. Reinstatement Application: Student 2016-17-1. Ms. Chretien-The Reinstatement Hearing Committee met earlier this evening to review the request for reinstatement application from student 2016-17-1. This student was expelled in December 2016. The committee met with the student and family, representatives from the district and it is their unanimous recommendation that we reinstate this student without any restrictions. The board will be voting on the recommendation for unconditional reinstatement.

2017/18-65 It was moved by Mr. Estheimer supported by Mr. Green, the board approve the unconditional reinstatement of student 2016-17-1.

*Roll call vote:*

YES: Craig, Estheimer, Freitas, Green, Pomponio  
NO:

2. Overnight, out-of-state trip request for June 2019 Europe Trip for AHS. Ms. Chretien-This trip has been approved in the past. This trip is for June 2019. The request is being made now so that fundraising efforts can begin.

2017/18-66 It was moved by Mr. Craig supported by Mr. Freitas, the board approve the 2019 Europe trip for Anderson students enrolled in Spanish and French Classes.

YES: Craig, Estheimer, Freitas, Green, Pomponio  
NO:

3. Overnight, out-of-state trip request for April 2018 Philadelphia Trip for AP students. Ms. Chretien-This is a trip for AP Government and AP History students from Anderson to Philadelphia in April 2018. This trip has been approved in the past.

2017/18-67 It was moved by Mr. Craig supported by Mr. Estheimer, the board approve the request for a trip to Philadelphia in April 2018 for Anderson students enrolled in AP History and AP Government classes.

YES: Craig, Estheimer, Freitas, Green, Pomponio  
NO:

4. Fall Board Policy Update. Ms. Chretien-These are the NEOLA Fall Board Policy Updates that have been reviewed by the Policy Committee and are recommended for adoption.

2017/18-68 It was moved by Mr. Green supported by Mr. Freitas the board approve the Fall Board Policy Updates from NEOLA as recommended by the Board of Education Policy Committee.

YES: Craig, Estheimer, Freitas, Green, Pomponio  
NO:

5. Bid Award for Anderson Auditorium Light and Sound to Sawyer Services not to exceed \$237,752.00. Mr. Kakoczki-this is for lighting and sound replacement services. Formal bid documents were sent out after; meeting with staff and putting a design together, staying within the budget of the bond program that was set aside for this. Bids went out on October 19<sup>th</sup> and were received on November 7<sup>th</sup>. Sawyer Services provided the electrical work on five of the seven bid packs, they are very familiar with the district. This is a little over the budget but with previous cost savings on other projects at AHS there are still funds available. The board members were provided with the budget summary, bid tabulation, contractor proposal and post bid interview checklist.

201718-69 It was moved by Mr. Craig supported by Mr. Estheimer, the board award the bid for the Anderson Auditorium light and sound package to Sawyer Services in an amount not to exceed \$237,752.00.

YES: Craig, Estheimer, Freitas, Green, Pomponio

NO:

6. Bid Award for Anderson Auditorium stage curtains to North Coast Studios not to exceed \$34,864.00. Mr. Kakoczki-This is a separate bid item for the stage curtain replacement. This is unrelated to the bond program and has been discussed at previous meetings to have these replaced under the millage funds. Bids went out on October 19<sup>th</sup> and were received November 7<sup>th</sup>. Post bid interviews were conducted, North Coast Studios came in under budget for this project. Board members received packets that included the budget summary, bid tabulation, contractor proposal and post bid interview checklist.

2017/18-70 It was moved by Mr. Estheimer supported by Mr. Craig, the board award the bid for the Anderson Auditorium stage curtains to North Coast Studios in an amount not to exceed \$34,864.00

YES: Craig, Estheimer, Freitas, Green, Pomponio.

NO:

7. Approval of Superintendent Contract. Mr. Morin-The board was given the detailed contract. Necessary adjustments were made to the existing superintendent contract. The Personnel Committee reviewed all of the adjustments and brought this contract as a proposal to the board. Ms. Pastor has verbally agreed with this contract and now it needs board approval. Dr. Pomponio and Mr. Green-Personnel Committee members, stated the previous superintendent contract had legal input, they also reviewed comparative superintendent salaries. Mr. Morin commented, the contracts compared were those of neighboring communities that are similar in size to our own district with a superintendent with comparable experience.

2017/18-71 It was moved by Mr. Green supported by Mr. Estheimer, the board approve the Superintendent Contract for Ms. Pastor for the next three and one half years.

YES: Craig, Estheimer, Freitas, Green, Pomponio

NO:

#### EMPLOYEE REPRESENTATIVES

None

### INFORMATION AND ANNOUNCEMENTS

Dr. Pomponio commented on the good job of the STA Marching Band in the Thanksgiving Day Parade. She wished the band program good luck for the Band-O-Rama on Friday and Saturday this week. The Kiwanis will have Santa Train Rides on Friday and Saturday, Student Council and Jr. Honor Society students are welcome to volunteer their time to help with this event.

### WORK ITEMS

None

**CLOSED SESSION-video portion of the meeting will end at this time.**

2017/18-72 It was moved by Mr. Craig supported by Mr. Green the board move in to Closed Session at 8:25 p.m. for the purpose of contract negotiation.

YES: Craig, Estheimer, Freitas, Green, Pomponio

*The board entered into closed session 8:25 p.m.*

Present: Craig, Estheimer, Freitas, Green, Pomponio, Chretien, Morin, McLachlan, Grzechowski

Mr. Morin reviewed the current negotiation status of the eight bargaining units whose contracts expire June 30, 2018:

Administrative Assistants  
BESSS-Beacon Educational Specialists  
Labor and Support  
Paraprofessionals  
Southgate Alternative Education  
SPSA-Southgate Principals and Supervisors  
Special Education Paraprofessionals  
UTS-United Teachers of Southgate

2017/18-73 It was moved by Mr. Estheimer supported by Mr. Craig the board leave Closed Session at 10:05 p.m.

YES: Craig, Estheimer, Freitas, Green, Pomponio

NO:

### ADJOURNMENT

2017/18-74 It was moved by Mr. Estheimer supported by Mr. Craig the board adjourn the meeting at 10:05 p.m.

YES: Craig, Estheimer, Freitas, Green, Pomponio

NO:

*Respectfully submitted by: Theresa Grzechowski*

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Andrew A. Green-Secretary  
Board of Education























