



**REGULAR BOARD MEETING**

**City Council Chambers**

**14400 Dix Toledo, Southgate, MI 48195**

**BOARD OF  
EDUCATION**

PRESIDENT

DR. DARLENE L. POMPONIO

**DATE: November 14, 2017 -7:00 p.m.**

VICE PRESIDENT

JASON CRAIG

**BOARD MEMBERS PRESENT:** Craig, Estheimer, Freitas, Green, Kupser, Reed, Pomponio

SECRETARY

ANDREW A. GREEN

**BOARD MEMBERS EXCUSED:  
BOARD MEMBERS UNEXCUSED:**

TREASURER

JASON R. KUPSER

**ADMINISTRATION PRESENT:** Chretien, McLachlan, Pastor  
**ADMINISTRATION EXCUSED:**

TRUSTEES

TIMOTHY O. ESTHEIMER  
NEIL J. FREITAS  
REBECCA REED

The Pledge of Allegiance was recited.  
Dr. Pomponio read the District Mission and Vision Statements.

**REVISIONS/APPROVAL OF AGENDA:**

2017/18-57 It was moved by Mr. Craig supported by Mr. Green the board approve the November 14, 2017 Regular Board Meeting agenda.

**ADMINISTRATION**

YES: Craig, Estheimer, Freitas, Green, Kupser, Reed, Pomponio  
NO:

SUPERINTENDENT

LESLIE CHRETIEN

**CITIZENS COMMENTS ON DISCUSSION OR ACTION ITEMS**

None

BUSINESS AND FINANCE

DIRECTOR

THERESA MCLACHLAN, C.P.A.

**PRESENTATIONS**

Facilities Report-Cancelled, will be rescheduled at a later time.

CURRICULUM/FEDERAL

PROGRAMS DIRECTOR

JILL PASTOR

Transportation RFP Review-Amy Sasina, Plante Moran- gave the board a packet of information about the transportation evaluation process and provided a Power Point presentation. Ms. McLachlan commented that our contract will be up this year with our current provider. This RFP will be for the 2018/19 school year.

DIRECTOR OF

HUMAN RESOURCES

GERARD L. MORIN

There are four phases to this process: Data Collection & Review, RFP Preparation, Manage Bid Process, Evaluation & Selection.

Discussion took place about one of the Board goals; reviewing costs and funding for potential reinstatement of transportation for general education students. This includes investigating all data as it pertains to routes, pick up sites and funding sources etc. Past data will not be useful as we have closed buildings and reorganized the grade levels at our buildings which changed routes and schedules.

## **STUDENT GOVERNMENT REPRESENTATIVES**

Quiz Bowl: Anderson High School-Quiz Bowl Coach, Ms. Furkas AHS Government and AP History teacher, along with four members of the current team; Sophomore Ben Altizer, Junior Jessica Li, Junior Lexi Nadolsky, Junior Inari Gardner addressed the board about the experience of Quiz Bowl. This is a game in which two teams compete head-to-head to answer questions from all areas of knowledge including history, literature, science, fine arts, current events, sports and pop culture. It is a fun, competitive, dynamic experience. Students learn about teamwork, improve their listening/quick thinking skills and expand their horizons. Any student can participate. The team looks for well-rounded students with a variety of interests and they practice for one hour each week.

This is the second year for Quiz Bowl, the team went 5-4 last year. Garret Brown, Stephanie Li and Marissa Robeson graduated this past June. Through their leadership with last years' team, this years' team is off to a great start to their season. The AHS Quiz Bowl Team is currently 6-1. The team has faced Wyandotte, Flat Rock, Gibraltar Carlson, Romulus, Dearborn and Truman. Their only loss has been to Riverview. There are two matches left in this season; December 18, 2017 at 11:30 a.m. against Redford Union and 12:15 p.m. against Huron High School. The matches take place at Wayne County Community College and are open to the public.

The team is hoping to make it to MSU for the State Tournament. Ms. Furkas commented that she is proud of the graciousness her team exhibits when they win or lose, always shaking hands and telling the other team 'good job'. She thanked the board for their support and the transportation budget for the current season.

## **COMMITTEE REPORTS**

Anti-Bullying- Dr. Pomponio-Discussed the middle school PTO. Stop-It software was reviewed. Next meeting, December 7 at 4:30 p.m.

Finance-Mr. Kupser-1<sup>st</sup> week of December the committee will try to meet and set the calendar for the upcoming year.

Policy-Dr. Pomponio-Reviewed updates that will be presented as action at a future board meeting. Next meeting is December 5 at 5:30 p.m.

Legislative -Ms. Reed-next meeting will be December 7 at 5:30 p.m.

Curriculum-Dr. Pomponio-no report. Next meeting November 16 at 4:30 p.m.

Personnel- Mr. Green-Committee met today with Mr. Morin, Ms. McLachlan and Ms. Chretien to discuss the certification process for the permanent superintendent, once the board votes on this action item tonight. Next meeting will be announced.

Grounds & Maintenance- Dr. Pomponio-November 14 meeting was cancelled. Next meeting December 12 at 6:00 p.m.

*All committees hold open meetings at Southgate's board offices or other location that will be posted. Dates of meetings, committee members, agendas and minutes are posted on the web page.*

## **DISCUSSION**

Finance- Theresa McLachlan-The transition with our payroll system is being finalized this week through Wayne RESA. The old system was antiquated and could no longer be supported. RESA is spending the 17/18 school year changing all districts over to the new system. Our payroll specialist has been working with RESA on the transition. The first "live" pay on the program will be November 17. A finance consultant from RESA has been helping us finalize everything, making sure everything is correct.

Ms. McLachlan has also been preparing the amended budget. The General Fund amended budget should be ready for the board at the Dec. 19 board meeting. There have been a lot of changes since June. The School Aid Act was not approved until July 14. Ms. McLachlan will provide the Finance Committee with an update at their Dec. meeting.

Curriculum- Ms. Pastor and Mr. Himick spoke to the board about the Suicide-Anti Bullying workgroup that was formed last spring. They decided to take a more proactive approach to bullying. At the K-5 level in elementary, PBIS lessons taught by social workers address being safe, responsible, respectful, how to deal with being sad and how to be good listeners. At the 6-12 level, with the help of 31A funding, a bullying prevention kit was purchased which is designed for this level. After review, two videos were selected; cyberbullying and being a bully bystander.

In September and October on the half days, the lessons were run. Each lesson had a learning target/objective and guiding questions. This was a very engaging activity for students with good reviews from staff and students. A focus group was done prior to and after the lessons. 6<sup>th</sup> Grade Health Students receive a bullying unit. PBIS is in its second year at the Middle School, focusing on being safe, responsible and respectful. The WEB (Where Everyone Belongs) program has 8<sup>th</sup> grade students being mentors to the 6<sup>th</sup> grade students. Web leaders and 6<sup>th</sup> graders participate in activities throughout the year and on the first day of school; a tour of DMS and what they can expect while they attend DMS. Ms. Bias and Ms. Kroll, PBIS Team members, attended a Defeat the Label Conference in Oakland County October 26. An assembly for students will be held and this group will come into the building and speak on the differences between bullying and teasing. Ways to recognize the bullying and learning effective interventions and skills.

The challenges; teaching students' responsibility when using social media, which is a problem universally. The Focus Group students that were interviewed do know what cyberbullying is; but almost all of them admitted that at one point or another they sent a text that made someone else sad. These students also commented on the Bystander Lesson and said they understood it but may still be uncomfortable in certain situations because the bully might go back on them. Students were aware of a bullying policy at DMS but were unsure if there is a cyberbullying policy. Communication from administration is going to be key in sharing the appropriate methods of communicating with one another. 9-12 graders all receive health classes and the bullying lessons are taught in that class.

The next meeting is January 22 at 3:45 p.m. to discuss where we are, what we have done and what we might do next. Lessons addressing suicide; where they will be done, what might be appropriate will be looked at, and not necessarily lessons addressing suicide but lessons on how to deal with being sad and other issues our young people face on a daily basis.

Superintendent-Ms. Chretien gave the board an updated 5-Year Plan that now includes the funding source. Asher and Beacon are included in this plan in any place K-5, 6-12 or 9-12 are included, unless it specifically says Anderson, then it does not include Asher or Beacon. This is a living, breathing document and is on the agenda of every Ad-Staff meeting.

Ms. Chretien also shared the un-certified count date numbers. The board received the results and Ms. Chretien reviewed and explained the losses in FTE's. Private-Non Public numbers as well as Asher enrollment decreases were a part of this decrease. Many area districts provide their own programs for credit recovery or alternative programs which factor into our decrease in FTE's. The Priority School status of Asher; changes with the enrollment process, qualifications for enrollment into the diploma and GED programs were reviewed and discussed. Asher still continues to be compared to Anderson when being assessed. The MDE says that is going to change, but the district has not heard when or how that will be changed.

We are graduating classes that are significantly larger than our incoming kindergarten class. The 2017 class was approximately 116 students larger than this year's incoming kindergarten class. Ms. Chretien looked at the numbers to see where the significant loss of students is occurring and reviewed the losses by grade. As the amended budget is presented to her, she will let the board know about the reductions that need to be made if we are coming up short.

Board President Update-Dr. Pomponio-Attended the WCASB General Meeting with Mr. Estheimer. The guest speaker spoke of the changes in the expulsion law. Dr. Pomponio asked board members to be sure they take the board self-assessment. A summary report will be sent once the last board member takes the assessment.

### **CITIZENS COMMENTS**

None

### **CONSENT**

2017/18-58 It was moved by Mr. Green supported by Mr. Craig, the board approve the October 24 2017 minutes, the HR update as presented and the October 2017 disbursements.

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

NO:

### **ACTION**

1. Superintendent Appointment: Ms. Chretien stated this was presented at the last board meeting, during the work session. It was to be placed as an action item before the board. This action item represents a move to appoint Jill Pastor as the superintendent of schools for Southgate Community School District, pending mutually agreed upon terms of the superintendent contract. This is the recommendation of the cabinet of Southgate Schools.

2017/18-59 It was moved by Mr. Craig supported by Mr. Green, the board appoint Jill Pastor as the Superintendent of Schools for the Southgate Community School District pending mutually agreed upon terms of the superintendent contract.

Dr. Pomponio commented on the process for a superintendent search; siting the process can be very lengthy, time consuming and often does not warrant good results. The choice of Ms. Pastor has been vetted by the board; she has been an integral part of the district with experience in curriculum and as an administrator. Dr. Pomponio supports the decision to appoint Ms. Pastor.

*Roll call vote was taken:*

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

NO:

### **EMPLOYEE REPRESENTATIVES**

None

### **INFORMATION AND ANNOUNCEMENTS**

Mr. Green announced the Bingo for Books at Grogan, Friday 6:00-8:30 p.m. There is a \$5 donation, students will go home with 3 books. He wished everyone a Happy Thanksgiving.

### **WORK ITEMS**

1. Board of Education Goals: Dr. Pomponio reviewed the Transportation Goal. The board wanted to determine the cost and possible funding sources over the next 6 months to look at the option for possible reinstatement of student participation in transportation. This is not making the statement that transportation is being brought back.

Discussion took place about exploring the options of bringing transportation back on a limited basis, the costs and impact to the community. As the RFP goes out for the current transportation contract, this is a good opportunity to get the outside assistance with determining costs; we no longer have a transportation department or anyone left with the expertise to help us with the information.

Board members discussed the cost to have Plante Moran assist us with the RFP and if seeking RFI would add to the amount, which is not to exceed \$12,900. Ms. McLachlan said she will follow up with Ms. Sasina and the Finance Committee about the potential additional costs if any.

#### **ADJOURNMENT**

2017/18-60 It was moved by Mr. Green supported by Mr. Freitas, the board adjourn the meeting at 8:30 p.m.

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

NO:

*Respectfully submitted by: Theresa Grzechowski*

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Andrew A. Green-Secretary  
Board of Education

*For detailed conversation, Board meetings may be viewed in their entirety on our website: [www.southgateschools.com](http://www.southgateschools.com)*





















