



REGULAR BOARD MEETING

City Council Chambers

14400 Dix Toledo, Southgate, MI 48195

**BOARD OF
EDUCATION**

PRESIDENT
REBECCA REED

DATE: May 10, 2016

VICE PRESIDENT
PAUL C. KNOTT

TIME: 6:00 P.M.

SECRETARY
DR. DARLENE L. POMPONIO

BOARD MEMBERS PRESENT: Craig, Green, Knott, Pomponio, Reed
(Kremer arrived-6:30p.m.)

BOARD MEMBERS EXCUSED:

TREASURER
MARK KREMER

ADMINISTRATION PRESENT: Hainrihar, McLachlan, Pastor

ADMINISTRATION EXCUSED:

TRUSTEES
JASON CRAIG
SELDEN GREEN

The pledge of allegiance was recited.
The District Mission and Vision Statements were read.

REVISIONS/APPROVAL OF AGENDA

2015/16-144 A motion was made by Dr. Pomponio, supported by Mr. Knott,
the board approve the May 10, 2016 regular board meeting
agenda.

ADMINISTRATION

YES: Craig, Green, Knott, Pomponio, Reed
NO:

SUPERINTENDENT
LESLIE HAINRIHAR

CITIZEN'S COMMENTS DISCUSSION OR ACTION ITEMS

None

BUSINESS AND FINANCE
DIRECTOR
THERESA MCLACHLAN, C.P.A.

ATTENTION TO STUDENT GOVERNMENT REPRESENTATIVES

None

CURRICULUM/FEDERAL
PROGRAMS DIRECTOR
JILL PASTOR

PRESENTATIONS

Review of April Compliance Workbook for Special Education Services: Special
Services Director, Kelly Thomas reviewed the continuous Improvement Monitoring
System (CIMS). This system monitors all public school districts Special Education
date, setting targets for each school district to achieve. Currently the focus is on;
Child Find, Early Childhood Transition and Timely Individual Education Plan's (IEP's).
The target for all of these indicators is 100%.

HUMAN RESOURCES
DIRECTOR
MARY HILDEBRANDT

Child Find includes both initial evaluations and ensures new students with IEP's who
enter Southgate Community Schools with IEP's are implemented without a break in
service.

Our data indicates we met 100% compliance in the 2014/15 school year. We evaluated
126 new students and all were completed in the necessary time lines. In addition, all
transfer IEP's were enacted. This is largely due to hard work on the part of the
Administrative Assistants and Counselors reviewing new student's records upon
entering the district. In addition, the collaboration of the evaluation staff when
working on new IEP's.

Early Childhood Transition is for students transitioning from birth-age 3 to age 3 - age 26. Woodhaven provides the services for birth to age 3 for Southgate residents through the Wayne RESA Act 18 programs. Before age three students special education services are a part of the students Individual Family Service Plan (IFSP). The requirement is by age 3, services be transferred to an IEP.

Analysis of 14/15 data showed we had a total of 18 students transition, 5 of those did not have IEP's by age 3. 2 students moved into Southgate after their 3rd birthday. One student was in Foster care and the foster parents did not have legal right to sign the IEP. It was reviewed in a timely manner, but the agency did not return it until after age 3. Two students IEP's were late.

We are currently working with Woodhaven as a part of a corrective action plan to ensure all students' are switched to IEP's b age 3.

Timely IEP's-all IEP's must be held within 364 days of the previous IEP. The district held between 900 and 1000 IEP's in the 14/15 school year. Approximately 200 of those were ACT 18 IEP's (Beacon and Transitions). MSDS recorded 13 late IEP's in the 14/15 school year. 6 of those students moved into Southgate School District with expired IEP's, 3 students had more than 1 IEP in the school year, but the current system only records the days from the last IEP in the previous year to the last IEP in the current year, so they appear late.

The 4 students that actually were late were due to a teacher quitting her job during the year and erroneously indicating her IEP's were complete. When this occurred, special services put all IEP due dates on a shared google calendar so due dates could be viewed by all special educators. They review their caseloads in August and put tentative dates for the IEP's on the calendar a month before the due date.

We do not have a corrective action plan in this area and Ms. Thomas commended the Special Education staff on their great efforts to ensure the IEP's, with such multiple requirements, are completed in a timely manner.

The correct reporting of data is not just a Southgate problem, it is a statewide issue with the MSDS system. Specifically with how to note students with more than one IEP and how to record IEP's that were expired prior to entering Southgate Community Schools.

Mr. Knott inquired about the process of IEP's. Ms. Thomas explained these are conducted in house, by our special services department. Mr. Knott commended Ms. Thomas and the special service department and complimented her for keeping the department in such good hands.

Dr. Pomponio asked about non-compliance. Ms. Thomas said we are currently working with Woodhaven on a corrective action plan that will be submitted to the state.

COMMITTEE REPORTS

Anti-Bullying- No report

Communication/Parent Engagement-No report, next meeting May 18

Curriculum-No report

Policy-No report, next meeting May 18

Finance-Mr. Knott-Chormann property, the bond project and the HR Director position was discussed.

All of these committees hold open meetings at Southgate's board offices. Dates of meetings, committee members, agendas and minutes are posted on the web page.

DISCUSSION

Finance- Ms. McLachlan had no report.

Curriculum-Ms. Pastor reviewed the 2016 Parent Perception Survey. There are 11 basic questions under 5 themes; Performance and Direction, Governance and Leadership, Teaching and Assessment, Resources and Support Systems and Using Results for Continuous Improvement. The detailed report will be emailed to each board member.

Ms. Pastor reviewed the number of students, parents and staff-by building-that took the survey in 2016. Buildings used robo calls, parent notes and Remind 101 to encourage parents to fill out the survey. Results of the responses were compared; by student, by parent and by staff member. The data received will allow us to understand what areas we need to focus attention.

The results are an important piece of the School Improvement process. The data must be analyzed by the building staff and/or school improvement team at each building. The staff need to answer the following questions; which area(s) indicate the overall highest level of satisfaction among students/parents/staff? Which area(s) indicate the overall lowest level of satisfaction among students/parents/staff? What actions will be taken to improve students/parents/staff satisfaction in the lowest area?

On April 20, 2016 the District Improvement Team analyzed the data, comparing the 2015 and 2016. Groups of 4 analyzed two questions using the protocol; what do we see, what do we think and what does it make you wonder. Ex: Students know what is expected at school. What they saw were the percentages were very high. What they thought were that the results were awesome. As a result the Focus Interviews were conducted with four sets of students. The purpose; what do you think we were asking you with the statements/questions from the survey, or what did you think about when you heard a statement such as 'I know what is expected of me at school'. This can help us adjust questions based on student perception, the question we ask may not be the one they hear.

What's next; we need to review all the information, including exit ticket suggestions from the district Improvement Team, Focus Group Interview results and make some decisions. Are we asking the "right" questions? What may need to be changed or clarified? What strategies haven't we tried to increase participation? We are on a continuous cycle of improvement.

Discussion took place about the distribution of the survey and suggestions were made on how to improve upon involving parents/staff/students to take the survey.

Superintendent-Ms. Hainrihar had no report.

CONSENT

2015/16-145 A motion was made by Dr. Pomponio, supported by Mr. Knott, the board approve the HR Updates as presented.

YES: Craig, Green, Knott, Kremer, Pomponio, Reed

NO:

2015/16-146 A motion was made by Dr. Pomponio, supported by Mr. Knott, the board approve the Disbursements for April 2016.

YES: Craig, Green, Knott, Kremer, Pomponio, Reed

NO:

ACTION

2015/16-147 A motion was made by Dr. Pomponio, supported by Mr. Knott, the board approve the overnight trip for JROTC Cadet Leadership Challenge from 6/26 through 7/2/2016.

YES: Craig, Green, Knott, Kremer, Pomponio, Reed
NO:

2015/16-148 A motion was made by Dr. Pomponio, supported by Mr. Knott, the board approve a Resolution expressing support of the proposed Wayne RESA budget for 2016/17.

YES: Craig, Green, Knott, Kremer, Pomponio, Reed
NO:

2015/16-149 A motion was made by Dr. Pomponio, supported by Mr. Knott, the board approve Bid Pack #1 (Anderson track surface and fencing) in the amount of \$185,302.00.

YES: Craig, Green, Knott, Kremer, Pomponio, Reed
NO:

2015/16-150 A motion was made by Dr. Pomponio, supported by Mr. Knott, the board approve Bid Pack #3 (site lighting, parking lots and sidewalks at Allen, Grogan, Shelters, Anderson Track asphalt paving) in the amount of \$1,084,502.00.

YES: Craig, Green, Knott, Kremer, Pomponio, Reed
NO:

EMPLOYEE REPRESENTATIVES

None

CITIZENS COMMENTS

Reverend Billy Walker-Calvary Baptist Church of Southgate, addressed the board regarding the Churches interest in the Chormann property. He described their desire to renovate the building, improve the grounds, add soccer fields and playground equipment. He asked the board to remain open minded about Calvary's proposal to purchase the property.

INFORMATION AND ANNOUNCEMENTS

Mr. Kremer apologized for his tardiness.

Ms. Green announced the Grogan talent show is May 12, 6:30 p.m. in the AHS auditorium.

Ms. Reed announced the graduation packets have been sent out, parents should contact AHS if they have not received that yet.

ADJOURNMENT

2015/16-151 A motion was made by Ms. Reed supported by Dr. Pomponio the board move to the work session and not return to the viewing audience.

YES: Craig, Green, Knott, Kremer, Pomponio, Reed

NO:

Respectfully submitted by: Theresa Grzechowski

Dr. Darlene Pomponio-Secretary
Board of Education

