



**REGULAR BOARD MEETING**

**City Council Chambers**

**14400 Dix Toledo, Southgate, MI 48195**

**BOARD OF  
EDUCATION**

PRESIDENT

DR. DARLENE L. POMPONIO

**DATE: June 13, 2017 -7:00 p.m.**

VICE PRESIDENT

JASON CRAIG

**BOARD MEMBERS PRESENT:** Craig, Estheimer, Green, Kupser, Pomponio, Reed

**BOARD MEMBERS EXCUSED:** Freitas

SECRETARY

ANDREW A. GREEN

**ADMINISTRATION PRESENT:** Chretien, McLachlan, Pastor

TREASURER

JASON R. KUPSER

**ADMINISTRATION EXCUSED:**

The Pledge of Allegiance was recited.

Dr. Pomponio read the District Mission and Vision Statements.

TRUSTEES

TIMOTHY O. ESTHEIMER

NEIL J. FREITAS

REBECCA REED

**REVISIONS/APPROVAL OF AGENDA:**

2016/17-163 It was moved by Mr. Estheimer supported by Mr. Craig, the agenda be revised for Action Item #6 to read Community Service not Latchkey Fund.

YES: Craig, Estheimer, Green, Kupser, Pomponio, Reed

NO:

**ADMINISTRATION**

SUPERINTENDENT

LESLIE CHRETIEN

2016/17-164 It was moved by Mr. Green supported by Mr. Craig, the board approve the revised June 13, 2017 Regular Board Meeting Agenda.

YES: Craig, Estheimer, Green, Kupser, Pomponio, Reed

NO:

BUSINESS AND FINANCE

DIRECTOR

THERESA MCLACHLAN, C.P.A.

**CITIZENS COMMENTS ON DISCUSSION OR ACTION ITEMS**

Ms. April Schuck and Ms. Amy Sokolowski addressed the board to thank them for their support of the DMS 7<sup>th</sup> grade trip to Washington D.C. and presented each board member with a set of the shirts like the students wore each day on the trip.

CURRICULUM/FEDERAL

PROGRAMS DIRECTOR

JILL PASTOR

**PRESENTATIONS**

Construction Update: Rob Kakoczki-PMC updated the board on current projects and the updated dashboard. The Budget Summary is reconciled to date. Demo and excavation work has begun on parking lots at Asher and AHS. Boiler install, wiring and piping work is in progress. Summer projects are set to begin as soon as school is out. Those projects should be completed by approximately 8/21/2017.

DIRECTOR OF

HUMAN RESOURCES

GERARD L. MORIN

2017 Tax Rate Request Form: Theresa McLachlan reviewed the taxable value and the 2017 Millage rate that will remain the same, 18 mills. There is no Headlee rollback. The recommended debt millage of 5.85 mills, is a reduction of .26 mills from the 2016 debt millage of 6.11 mills.

5.85 mills for 2017 will maintain a cumulative fund balance of \$1,167,000.00 at June 30, 2018.

It will provide sufficient funds to meet debt obligations, provide an allowance if tax abatements and write-offs increase over 2016. It will also provide an allowance if the reimbursement of delinquent taxes from Wayne County decreases and provides available funds if any of the estimated factors change.

2016/17 Amended Budgets: Theresa McLachlan gave the board a detailed review of the final amended budget for 2016/17. This budget was discussed with the finance committee. The board was given an overview of the changes in total revenue and expenditures for each of the funds; General Operating Fund, Food Service Fund, Special Education Center Based Program Fund and Community Services Fund. Our Special Education Center Based Program Fund Budget was approved by RESA.

Ms. McLachlan stated Mr. Connors will be at a future meeting to give an update on the Food Service Department.

### **ATTENTION TO STUDENT GOVERNMENT REPRESENTATIVES**

None

### **COMMITTEE REPORTS**

Anti-Bullying-Dr. Pomponio will give an update at the June 20, 2017 meeting.

Finance-Mr. Kupser-the committee review the 2017/18 proposed budget prior to the June 20, 2017 meeting.

Policy-Dr. Pomponio will give an update at the June 20, 2017 meeting.

Legislative -Rebecca Reed, committee met June 2, 2017. Changes in the state/federal budgets were reviewed. She will provide an outline of those changes to board members.

Curriculum-Dr. Pomponio-Meeting June 15, 2017.

Personnel-Mr. Green-committee will meet at 5:30 p.m. on June 20, 2017 and will give the board an update at the 7:00 p.m. board meeting that night.

Grounds & Maintenance-Mr. Estheimer, Mr. Craig and Dr. Pomponio have been appointed to this committee.

*All committees hold open meetings at Southgate's board offices or other location that will be posted. Dates of meetings, committee members, agendas and minutes are posted on the web page.*

### **DISCUSSION**

Finance- Ms. McLachlan is still waiting for the State's budget. The 2017/18 budget will have a lot of unknowns when it is first presented. The key will be the first amended budget. At the next board meeting they will have the resolution for the new State Aid Note.

Curriculum-Ms. Pastor commented on the dedication of our teaching staff. They are contractually finished at noon but she has 14 teachers coming to a 5D+ Focus Group. 63 teachers and administrators signed up to attend after-school Instructional Strategy sessions for the 2017/18 school year. She wanted to thank the staff and wished them a safe and enjoyable summer.

Ms. Pastor also gave the board information on surrounding district's curriculum budgets for comparison. Several local districts budget \$100,000 and a couple as much as \$250,000 per year. She noted that in the 5 years prior to us going into deficit we spent \$2,450,205.00 for an average of \$490,041.00 a year.

For Bullying Prevention-Ms. Pastor and Mr. Himick from DMS met and have a thorough plan that includes focus group interviews before and after 2 sessions on 9-21 and 10-6-2017. She will be meeting with Mr. Pinkowski and another staff member for a potential plan at AHS.

Superintendent-Ms. Chretien reported that we will not have increases in the new budget in areas that have been suggested until we know what we may or may not have to spend. We are waiting on Lansing. She is busy completing the administrator evaluations and takes a very detailed look at how they executed the teacher evaluations. She is very pleased with the results and authentic conversations taking place between teachers and administrators when it comes to learning strategies. The feedback is positive from administrators and teachers on the 5D+ and how helpful it has been.

Ms. Chretien acknowledged and thanked the 100's of volunteers in our district that, without their help and support we couldn't do it without them.

Board President Update-Dr. Pomponio reported the board retreat will be held on July 11 at 5:30 p.m. Members should forward topics for discussion. Board members have been given the board self-assessment to review. This will be the tool used for annual board self-assessment. Regular board meetings typically end at 9:00 p.m. but if there are required action items that fill up more than two meetings, additional meetings may be required, she asked that board members make themselves available on Tuesdays. A negotiation committee is being established for the 2017/18 school year contracts, this is an informational only committee. Interested board members should forward their name to the board president.

#### **CITIZENS COMMENTS**

None

#### **CONSENT**

2016/17-165 It was moved by Mr. Estheimer supported by Mr. Green, the board approve the minutes from May 9, 2017 Special Board Meeting, May 9<sup>th</sup>, May 16, 2017 Regular Board meetings, June 6, 2017 Special Board meeting, HR Update and the Disbursements for May 2017.

YES: Craig, Estheimer, Green, Kupser, Pomponio, Reed

NO:

#### **ACTION**

1. DMS 7<sup>th</sup> Grade Washington D.C. trip (May 2018)-Ms. Chretien informed the board this trip is being planned now so there is plenty of time for the organizers, Ms. Schuck and Ms. Sokolowski to fund raise. They just returned from this year's trip which was very successful. Dr. Pomponio attended this year's trip with her daughter and commented that it was very well organized, the students were very well behaved and Ms. Schuck/Ms. Sokolowski were very well prepared

2016/17-166 It was moved by Mr. Craig supported by Mr. Kupser, the board approve the overnight, out-of-state field trip in May of 2018 to Washington D.C. for members of the Davidson 7<sup>th</sup> grade class.

YES: Craig, Estheimer, Green, Kupser, Pomponio, Reed

NO:

2. DMS Chicago trip for the NJHS (June 2018)-Ms. Chretien informed the board this was a successful trip that has been proposed in the past.

2016/17- 167 It was moved by Mr. Estheimer supported by Mr. Kupser, the board approve the Overnight out-of-state field trip in June of 2018 to Chicago for members of the Davidson National Junior Honor Society.

YES: Craig, Estheimer, Green, Kupser, Pomponio, Reed  
NO:

3. Anderson Sideline Cheer Camp Trip (August 2017)-Ms. Chretien informed the board that for MHSAA sponsored contests, board approval is not needed. This is a camp organized by coaches that has been held in the past.

2016/17-168 It was moved by Mr. Green supported by Mr. Craig, the board approve the request from the Anderson Sideline Cheer coaching staff to provide an overnight training camp from August 10-12, 2017.

YES: Craig, Estheimer, Green, Kupser, Pomponio, Reed  
NO:

4. Parent request for volunteer clearance-Ms. Chretien informed the board that a parent is requesting review and approval of his clearance. Current board policy does not allow any parent to volunteer with a felony conviction without the approval of the board. This parent has been approved in the past before new board policy was adopted. This board has previously approved two parents with similar circumstances. Ms. Chretien has met with this parent, the length of time since this conviction, the subsequent clean record, his past approval as a volunteer and his current federal clearance would lead her to recommend that he be approved to volunteer in our schools.

2016/17-169 It was moved by Mr. Kupser supported by Mr. Craig, the board approve the volunteer status for the parent whose information has been presented to us.

*Roll Call vote was taken:*

YES: Craig, Green, Kupser, Pomponio, Reed  
NO: Estheimer

5. 2017 Form L-4029 Tax Rate Request Form-The wording of the actual motion gives reference to giving the superintendent authority to make any changes prior to the budget hearing that we will have before July 1<sup>st</sup> and it is worded that way because part of the budget hearing with the 17/18 original budget is the truth in taxation hearing providing information on the taxable value. This is the attorney's recommendation for the wording and this is approving the L4029, at the end of the meeting the president and board secretary are required to sign the forms.

2016/17-170 It was moved by Mr. Craig supported by Mr. Kupser, the board approve the 2017 Tax Rate Request Form L-4029 with authority given to the superintendent to make revisions necessary based on the budget hearing to be held prior to July 1, 2017.

YES: Craig, Estheimer, Green, Kupser, Pomponio, Reed  
NO:

6. 2016-2017 Amended Budget for General Fund, Special Education Center Program Fund, Food Service Fund and Community Service Fund Budgets.

2016/17-171 It was moved by Mr. Kupser supported by Mr. Green, the board approve the amended 2016/17 General Operating Fund, Special Education Center Program Fund, Food Service Fund and Community Service Fund Budgets as presented.

YES: Craig, Estheimer, Green, Kupser, Pomponio, Reed

NO:

### EMPLOYEE REPRESENTATIVES

None

### INFORMATION AND ANNOUNCEMENTS

Mr. Estheimer announced Shelters Carnival was June 2<sup>nd</sup>. Field Day was June 5<sup>th</sup>. Pictures from these events may be found on the PTO Facebook page. Fordline is hosting their 5<sup>th</sup> Grade Banquet tonight. June 14 from 10:00 a.m. - 11:00 a.m. is the kindergarten awards ceremony. Fordline had their Field Day June 12 and their carnival was last week. Pictures from these events have been posted online by the principal, Ms. Schiappacasse.

Mr. Green commended AHS and Asher for their impressive graduation ceremonies. He congratulated the graduates and complimented the administration. Grogan's Field Day was last week, he extended his appreciation to Mr. McAllister for the wonderful job he does. He wished his Southgate teaching comrades and the student of Southgate a very happy and safe summer.

Dr. Pomponio received a robo call from Mr. Kemp reminding students that rules and policies are still in effect, including the dress code during these hot days. She congratulated the graduates at AHS, Asher and Beacon and commented that it was a pleasure to see them graduate and move on to their future endeavors. She wished staff, parents and students a safe and happy summer.

### WORK SESSION

1. Yeo & Yeo, CPA's Engagement Letter for June 30, 2017: Ms. McLachlan gave board members a copy of the engagement letter from our auditors. This is a required communication that needs to be shared with the board of education. It outlines the scope and timing of their audit, their responsibilities as far as testing our compliance with laws, our financial records, verifying balances and our internal controls and what the district's responsibilities are. The fee in the engagement letter agrees with the amount that was brought to the board when the contract was renewed for two years. The audit will start August 14.

### ADJOURNMENT

2016/17-172 It was moved by Mr. Green supported by Mr. Craig, the board adjourn the meeting at 8:15 p.m.

YES: Craig, Estheimer, Green, Kupser, Pomponio, Reed

NO:

*Respectfully submitted by: Theresa Grzechowski*

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Andrew A. Green-Secretary  
Board of Education





















