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**TUESDAY, JULY 10, 2018
BOARD OF EDUCATION
ANNUAL WORKSHOP/RETREAT
5:30 P.M.
CITY COUNCIL CHAMBERS
14400 DIX TOLEDO RD.
SOUTHGATE, MI 48195**

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WORKSHOP/RETREAT AGENDA

DATE: July 10, 2018 5:37 p.m.

BOARD MEMBERS PRESENT: Craig, Estheimer, Freitas, Green, Kupser
Mossop, Pomponio

WORKSHOP

1. Financial Information and Timelines - discussed using visual management tools for financial expenditures and revenues on a monthly basis to help analyze the budget on a regular basis. Requested that all budget amendments should be presented to the board 30 days for approval and the 2019-20 budget forecast be presented on April 9, 2019.
2. Meeting Format - discussed eliminating the reports for Curriculum, Finance and Superintendent. They may submit written reports for the board packets and the board may ask for more information or clarifying questions. Discussed eliminating committee reports and student representatives (once the new policies are approved). Discussed meeting at 6:30 p.m. in the caucus room for the first board meeting of the month with an agenda. The meeting will be summarized at 6:55 p.m. and adjourned shortly thereafter.
3. Board Calendar - reviewed potential calendar for board meetings. Adjusted some details and added director reports in October.
4. Communication Process - discussed that there are some parents who feel like communication, especially from coaches is lacking.

5. Legal Services - discussed shopping for legal service based on the best price for the services that we may need. Survey surrounding districts to see what firm that they use for which services.
6. Email policy - discussed the proposed and highly recommended new board policy regarding every board member using their Southgate assigned emails beginning on January 1, 2019.

ADJOURNMENT

The meeting was adjourned at 7:54 p.m.

Submitted by Jill Pastor, prepared by Theresa Grzechowski

Dr. Darlene L. Pomponio
Board Secretary