

**REGULAR BOARD MEETING**

City Council Chambers

14400 Dix Toledo, Southgate, MI 48195

**BOARD OF  
EDUCATION**

PRESIDENT

PAUL C. KNOTT

**DATE:** December 6, 2016

VICE PRESIDENT

DR. DARLENE L. POMPONIO

**TIME:** 7:00 P.M.

SECRETARY

MARK KREMER

**BOARD MEMBERS PRESENT:** Craig, Freitas, Green, Knott, Kremer  
Pomponio, Reed

**BOARD MEMBERS EXCUSED:**

TREASURER

JASON CRAIG

**ADMINISTRATION PRESENT:** Chretien, McLachlan, Pastor

**ADMINISTRATION EXCUSED:**

TRUSTEES

NEIL J. FREITAS

SELDEN GREEN

REBECCA REED

The Pledge of Allegiance was recited.

Mr. Knott read the District Mission and Vision Statements.

**REVISIONS/APPROVAL OF AGENDA**

2016/17-61 It was moved by Mr. Kremer, supported by Dr. Pomponio  
the board approve the December 6, 2016 Regular Board Meeting  
agenda.

**ADMINISTRATION**

SUPERINTENDENT

LESLIE CHRETIEN

YES: Craig, Freitas, Green, Knott, Kremer, Pomponio, Reed

NO:

**CITIZEN'S COMMENTS DISCUSSION OR ACTION ITEMS**

None

BUSINESS AND FINANCE

DIRECTOR

THERESA MCLACHLAN, C.P.A.

**PRESENTATIONS**

CURRICULUM/FEDERAL

PROGRAMS DIRECTOR

JILL PASTOR

Construction Update: Rob Kakoczki-PMC gave the board a rundown on the recently completed projects from Bid Pak #4. The football stadium bleacher demo is complete, concrete has been poured on the visitor side, prep and cement pouring on the home side is going on right now. Installation of bleachers will begin in the next few weeks. Work should be completed by the middle or end of December. After that the first years' work will be closed out.

DIRECTOR OF

HUMAN RESOURCES

GERARD L. MORIN

Upcoming bid paks for 2017 will include the remaining bond work; roofing at AHS, Asher, Beacon, Allen, Fordline and Shelters, and architectural, electrical and mechanical work within each of the buildings. The bid pak for these projects will go out for bid in January. The bid pak for parking lot renovation at AHS, Beacon, Asher, DMS and Fordline along with tennis court and athletic work will go out by the first of February.

Discussion took place about Technology. Some work will be through the bond other work will be done with E-rate dollars. Future technology for the district will be reviewed and decided upon based on needs assessment by building, by teacher and

content area and making sure we can support that with professional development.

Public Hearing on updated resources for Human Sexuality and HIV/AIDS Education: Jill Pastor read the public notice:

To: Residents of the Southgate Community School District and Parent of Children who attend the Southgate Community Schools.

Please take notice that the Southgate Community School District Sex Education Advisory Board, in accordance with PA 165 and 166 of 2004, has been meeting during the past year to evaluate and revise the resources used during human sexuality and HIV/AIDS education. In accordance with 380.1507, two public meetings have been planned. The purpose of these meetings is to report to the public the process of the Southgate Community Sex Education Advisory Board and to obtain input from the public regarding the proposed revision to the sex education curriculum and instruction in our schools.

Meeting Dates and Times: December 6, 2016 at 7:00 p.m.  
December 20, 2016 at 7:00 p.m.

Meeting Place: City of Southgate  
Municipal Office Building  
14400 Dix-Toledo Rd.  
Southgate, MI 48195

Ms. Pastor reviewed the Program Planning, Implementation, and Evaluation Plan for Health, HIV/STD and Sex Education. HIV must be taught and the curricular must be approved by the School Board. Sex Education is optional and requires an advisory board and approval from the School Board. Parents must be notified in advance before anything is taught. Puberty is taught in the 4<sup>th</sup> grade, reproductive health in the 5<sup>th</sup> grade and continues through the middle school with programs for boys and girls in the 6<sup>th</sup> 7<sup>th</sup> and 8<sup>th</sup> grades. High School covers the subject in health class. Parents are given advance notice and have the ability to review the curricular and can opt their student out without penalty.

The results of last years' MiPHY indicated a very low percentage of parents had spoken with their student about their expectations when it comes to sexual activity. This was cause for concern. The advisory board began to look at materials last fall to update what we currently are using. Resources from The Puberty Workshop and Teen Species Series were found to be suitable. New resources for the high school including information for testicular cancer will be presented. Ms. Pastor said she is looking at getting the videos from You-Tube and include them on our protected site-Titan Tube. Having our own secure You-Tube channel will keep the videos from being hacked. Teachers will have access to this once it is board approved.

Ms. Altizer, Advisory Committee member, addressed the board about the process for reviewing materials for use in our district. Careful consideration was taken about what would be best for our students. Parents, board members and staff members all gave their input on the recommendation to the board.

Dr. Pomponio stated the materials were in need of an overhaul and that is what this committee accomplished.

Ms. Pastor said the request for approval from the board could come as early as December 20 or they could wait until January 2017.

Discussion took place about You-Tube channels.

Ms. Chretien stated Technology is going to give the board a presentation about a District You-Tube channel that would not only house the Sex Education videos but also our board meetings.

Ms. Pastor was at the county today for the 3<sup>rd</sup> grade reading legislation. A draft letter for parents is being worked on. Wayne RESA is working with the whole county to take advantage of this opportunity to reach out and help parents help their students who have reading deficiencies. Ms. Pastor said she is very proud of RESA's proactive approach to this legislation.

#### **ATTENTION TO STUDENT GOVERNMENT REPRESENTATIVES**

Sara Saaidi-DMS Student Representative-reported on the food drive held at Davidson. 1068 canned goods were collected to help families in need. Each grade and class competed to see who could collect the most canned goods. The winning classes received breakfast treats. The PBIS program promotes positive student behavior with tickets given to students that are identified by their teachers as demonstrating Respect, Responsibility and Safety. Students place their tickets into a drawing held at the end of each week. Another PBIS promotion was a kickball game between staff and students, the staff won. There will be a movie and dance held during the school day on December 23 to reward those students who have not had any referrals and no "E's".

Shelby LaBrecque-Asher- shared the news that Asher student Adam Cross passed away after a recent car accident. His memorial service was held this night. Staff and students have been deeply affected by this; grief counselors have been on site to assist students and staff, Shelby said they are all grateful for this support. A Go-Fund me page has been set up by the family to help them with funeral expenses. The Guidance Center Counselors had an assembly at Asher, they addressed programs and opportunities that could be available to students. They also gave a presentation on drug and alcohol abuse, a follow-up assembly will be held later this week. FAFSA help from WSU will be available at Asher this Thursday. Instructional Strategy Session, facilitated by Jill Pastor, is being attended by two advisors and teachers. These sessions align with the 5D evaluation system and will be shared with other staff who are unable to attend. Progress reports go home this week. Finals will take place after Christmas break on January 9.

Ms. Chretien said the District Crisis Team will be continue to be available to Asher for counseling.

Mr. Knott extended condolences to the Cross family on behalf of the Board of Education.

#### **COMMITTEE REPORTS**

Anti-Bullying-Dr. Pomponio-ideas about anti-bullying awareness and collaboration with PTO's. Phone apps were reviewed. There are two compliance officers in the district-Ms. Chretien and Mr. Wolsek. Parents need to know they can contact any building for the anti-bullying forms or contact a compliance officer for assistance.

Finance-Jason Craig-No meeting scheduled at this time.

Policy-Dr. Pomponio- Committee finished up the review of district policy's and by-laws. She thanked the committee members for their months of work, the two year review is complete. Ms. Chretien commented that she and Theresa Grzechowski have received training from NEOLA so we can continue to keep the website current with policy updates. Administrative guidelines have arrived and will be reviewed for updates.

*All committees hold open meetings at Southgate's board offices. Dates of meetings, committee members, agendas and minutes are posted on the web page.*

## **DISCUSSION**

Finance- Ms. McLachlan has completed her meetings with administrators and department heads to review the loss of FTE's. Key areas will be looked at as she prepares her new budget. Act 18 Program formulas will allow us to keep the same level of staff. Amended budget is due to RESA on Dec 21. She will meet with the Special Education Director and the Beacon Administration to finalize the information we have to give an accurate budget. She has update the Munetrix information for 2016, these are our final audited numbers. We have gone from an indicator level of 7 to 5, this is good movement. The 2017 figures on Munetrix are the original budget. Wayne Co information for 2016 has not been completely uploaded yet.

Curriculum-Ms. Pastor gave her report during the presentation.

Superintendent-Ms. Chretien addressed the Beacon and Asher enrollment. A preliminary meeting with the Asher director was held and the plan for reductions has begun. The bulk of the reductions will come from staffing. Funding at Asher is through General Fund dollars as well as grants such as 107. With the resignation of one staff member, covered under the 107 grant, we have captured savings by reassigning those duties to other staff. The master schedule is being worked on for second semester, based on current students and what their needs are for graduation. Once the schedule is finished, the director, superintendent and HR will meet to discuss staffing. If reductions occur, they would be prior to second semester which begins in February. There was some understaffing in Adult Ed, there is a possibility for movement of staff into that funding source.

The millage money will be used for class size reduction. Discussion and data gathering to evaluate the many ways to reduce class sizes is taking place at; staff meetings, ILDT, school improvement. Much thought will go into the proposed use of millage money to make sustained changes. We do not want to create a system that will collapse if once the millage runs out, it is not renewed.

## **CITIZENS COMMENTS**

None

## **CONSENT**

2016/17-62 It was moved by Mr. Kremer, supported by Dr. Pomponio, the board approve the November 15, 2016 Regular Board Meeting minutes.

YES: Craig, Freitas, Green, Kremer, Knott, Pomponio, Reed  
NO:

2016/17-63 It was moved by Mr. Kremer, supported by Dr. Pomponio, the board approve the HR Update as presented.

YES: Craig, Freitas, Green, Kremer, Knott, Pomponio, Reed  
NO:

2016/17-64 It was moved by Mr. Kremer, supported by Dr. Pomponio, the board approve the disbursements for November 2016.

YES: Craig, Freitas, Green, Kremer, Knott, Pomponio, Reed  
NO:

**ACTION**

2016/17-65 It was moved by Mr. Kremer, supported by Dr. Pomponio, the board approve the recommendation to expel student #2016-17-1.

YES: Craig, Green, Kremer, Knott, Pomponio, Reed

NO:

ABSTAIN: Freitas

*Mr. Knott commented that the board held a closed session prior to the Regular meeting to review the facts of this case. He added that students need to know they will be asked to leave our school district when the laws pertaining to weaponry are violated. He said it is very disheartening for the board to have to approve these expulsions.*

2016/17-66 It was moved by Mr. Kremer, supported by Dr. Pomponio, the board approve the Summer Tax Resolution for 2017.

*Ms. McLachlan said this is the approval of our ongoing collection of property taxes 100% with the summer tax levy to ensure we have the proper cash flow in the month of September when we do not receive a state aid payment. This includes the debt levy and operating taxes. It is required to have board action submission to the cities of Southgate and Allen Park prior to December 31, 2016.*

YES: Craig, Freitas, Green, Kremer, Knott, Pomponio, Reed

NO:

2016/17-67 It was moved by Mr. Kremer, supported by Dr. Pomponio, the board award a two year contract extension for auditing services to Yeo and Yeo, CPA's for the years ending June 30, 2017 and 2018.

*Ms. McLachlan stated our current contract was for a 3 year period ended June 2016. There is a provision for a 2 year extension. She is recommending we continue with the 2 year extension. They have worked very well for the district. There will be large GASB changes coming and Yeo & Yeo are already preparing for this. There is a minimal increase for next year of \$500. The following years increase relates to the GASB implementation. We had a similar increase with the GASB 68, there is a lot of additional work for the auditors and district for this report. To continue with Yeo & Yeo would be in the best interests of the district.*

YES: Craig, Freitas, Green, Kremer, Knott, Pomponio, Reed

NO:

2016/17-68 It was moved by Mr. Kremer, supported by Dr. Pomponio, the board approve the price increases for a la carte items.

*Dan Connors-Director of Food Services was on hand to answer questions. He stated the increases came about when he sent in our food service program application. The state informed him we were not compliant with food cost requirements.*

*Discussion took place about revenue generating and compliance issues.  
Ms. McLachlan said we are always making sure we are in compliance with the law.  
We have a review with the state in March and want to be sure everything is in  
place.*

YES: Craig, Freitas, Green, Kremer, Knott, Pomponio, Reed  
NO:

*\*Dan Connors noted that we have received the waiver to return to regular  
crust pizza, it returned to the menu last week.*

### **EMPLOYEE REPRESENTATIVES**

None

### **INFORMATION AND ANNOUNCEMENTS**

Dr. Pomponio announced that on Saturday, Band-O-Rama had a 50<sup>th</sup> anniversary night for Alumni Band members. She participated as an Alumni and there was a great turn out, she is proud to be a Titan.

Mr. Knott encouraged the remaining board members to complete their online, state mandated, self-evaluation. He announced that Dr. Pomponio is running for the MASB State Board of Directors which will require board approval at the next board meeting.

Ms. Reed reminded parents the FAFSA deadline is approaching. Anderson Christian Youth Club will be caroling on Friday December 9 at 6p.m. Cocoa and cookies will follow.

Mr. Knott announced this will be his last meeting as a board member. He said it has been an honor and privilege to have served and wished the new board members success and is available to all members if they want to reach out to him. He thanked Plante Moran CRESA for their hard work. Southgate is in a positive place moving forward and encouraged everyone to help maintain that.

Mr. Knott and Dr. Pomponio presented the outgoing board members, Mark Kremer, Shelley Green and Neil Frietas, with a token of appreciation for their dedication and commitment to the Southgate Community Schools' Board of Education.

Dr. Pomponio presented Mr. Knott with a plaque and thanked him for his dedication and service to the Southgate Community Schools' Board for 11  $\frac{1}{2}$  years.

The meeting was adjourned at 7:55 p.m.

*Respectfully submitted by: Theresa Grzechowski*



















