



REGULAR BOARD MEETING

City Council Chambers

14400 Dix Toledo, Southgate, MI 48195

**BOARD OF
EDUCATION**

PRESIDENT

DR. DARLENE L. POMPONIO

DATE: December 12, 2017 -7:00 p.m.

VICE PRESIDENT

JASON CRAIG

BOARD MEMBERS PRESENT: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

SECRETARY

ANDREW A. GREEN

BOARD MEMBERS EXCUSED:

BOARD MEMBERS UNEXCUSED:

TREASURER

JASON R. KUPSER

ADMINISTRATION PRESENT: Chretien, McLachlan, Pastor

ADMINISTRATION EXCUSED:

TRUSTEES

TIMOTHY O. ESTHEIMER

NEIL J. FREITAS

REBECCA REED

The Pledge of Allegiance was recited.

Dr. Pomponio read the District Mission and Vision Statements.

REVISIONS/APPROVAL OF AGENDA:

Mr. Kupser moved to revise the agenda and place Student Government Representatives item #3, under Presentations item #3.

2017/18-75 It was moved by Mr. Craig supported by Mr. Green, the board approve the December 12, 2017 Regular Board Meeting agenda with revision.

ADMINISTRATION

SUPERINTENDENT

LESLIE CHRETIEN

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

NO:

BUSINESS AND FINANCE

DIRECTOR

THERESA MCLACHLAN, C.P.A.

CITIZENS COMMENTS ON DISCUSSION OR ACTION ITEMS

None

CURRICULUM/FEDERAL

PROGRAMS DIRECTOR

JILL PASTOR

PRESENTATIONS

Summer Tax Report: Theresa McLachlan explained to the board they are required to pass this resolution every year, prior to January 1. It renews and stipulates we are approving to continue to collect 100% of our property taxes with the summer tax collection. This revenue is needed in the summer to help us with our cash flow and to meet payroll due to the fact we do not receive a State Aid payment in September. It is in the best interest of the district and our cash flow operations to continue to collect the summer taxes. Once this is passed she will send it to the cities of Southgate and Allen Park which will give them the authority for 2018 to put 100% of our tax levy on the summer tax bill.

DIRECTOR OF

HUMAN RESOURCES

GERARD L. MORIN

Food Service Report: Dan Connors, Food Service Director, gave the board an update on the program. We are currently 345 students down from last year, this is a loss of \$10,000 for food service. A frozen yogurt machine was installed at AHS. Beacon has a new freezer that was acquired through an equipment grant. Safe Serve Food Safety Training was attended and all 6 kitchen managers passed the training. The Wellness Program that was started last year will continue this year as well. A coffee machine was placed at AHS to test out in October, it also serves hot chocolate and lattes. This machine will accept credit cards and cash and should be up and running in January.

Mr. Connors is hoping to get a program started with EMU dietician interns. They can work in the classroom and teach students about nutrition, fruits and vegetables. EMU came to one of the directors meetings, he received a lot of information from them and hopes to get this up and running soon.

Construction Update: Rob Kakoczki-PMC, gave the board an update on the current state of construction projects and Bid Packs 6 and 7. The focus has been to get the work from 2017 closed out, Bid Packs 6 and 7 with Clark Construction done. The last few punch list items are being completed. All materials we have been waiting on have been delivered, the doors are being completed. Things are starting to be packed up. The roofing project for 2017 is now being closed out. Upcoming work; the auditorium lighting, sound and curtain project will start next week and should be completed by early February. The 2018 roofing project that is slated to begin in June, will be presented to the board tonight.

STUDENT GOVERNMENT REPRESENTATIVES

Link Crew: Dawn Olson, AHS counselor and Link Crew Coordinator addressed the board. Four years ago she and Kristen Stewart wrote a grant to help fund and begin the Link Crew. The Link Crew Coordinators include; Ms. Olson, Ms. Stewart, Ms. Doyle and Mr. Rama. Over 300 juniors and seniors have been trained in mentoring and leadership in the past 4 years. Link Crew has influenced over 1,400 incoming freshmen. This is a year-long, structured program. Students mentor, guide and help with character development as well as socially and academically. Link Crew members work with small groups of Freshmen in August at Orientation Day. Throughout the year there are academic follow-ups, social follow-ups and leadership initiative follow-ups; Mackenzie Yanke, Julia Griggs and Stephanie Glitz gave the board an overview of these.

Link Crew Leaders first begin in June after selection by participating in team building activities and introduced to lessons they will be leading during Freshmen Orientation. During the summer leaders have an 8 hour training day where they learn in depth the lessons they will present. Leaders help incoming freshmen through activities that help them get to know each other, answer questions about high school life and assist them as they learn their way around the building.

Social activities for the freshmen include a tailgate in the fall, Cocoa and Cram, High Five Fridays, scavenger hunt which helps them explore the school and tutoring those students who have missing homework. Link Crew leaders also visit freshmen classrooms and discuss topics such as time management, goal setting and achieving excellence in their lives. Link Crew members make themselves available to their "Linkees" through messaging and social media.

JROTC: Col. Clemons, JROTC instructor, AHS Cadets-Allor, Widner, Alaouie, Andronic, Seal, Shubert, Tocco and Carlson High School Cadets Ballard and Edwards gave the board a presentation about the JROTC program. Cadets reviewed their accomplishments and goals for the year. The JROTC cadets participate in the Homecoming Parade, Community Service Projects, Armed Drill Team, Un-armed Drill Team, Honor and Color guards which assist at conferences welcoming parents at the door, helping them find their way through AHS and presentation of colors at sporting events. Cadets are recognized for their accomplishments at the Military Banquet each year.

JROTC instills the value of citizenship, personal responsibility and a sense of accomplishment. Cadets develop an appreciation of the importance of physical fitness. Knowledge of team building skills, self-reliance, discipline and the ability to communicate well, are aspects of the JROTC experience.

Cadets also participate in; the Raider Competition, JCLC-cadet challenge, summer camp at Alpena Military base where cadets take part in team building activities, rappelling and rock climbing and learn about military life. JCLC team building activities, at Fort Collins, teach cadets map reading and bearing, building tents, river rafting and basic life guard training. During the year cadets receive a presentation from Wayne County Health Department on sexually transmitted diseases.

Southgate JROTC partners with Airport, Woodhaven, Carlson, Flat Rock, Trenton, Huron and Riverview through the DCTC.

COMMITTEE REPORTS

Anti-Bullying- Dr. Pomponio, No report, next meeting Dec. 14, 2017 at 4:30 p.m.

Finance- Mr. Kupser-Met on Dec. 7 at 5:30 p.m. Finance Committee dates were set for 2018 through May. Transportation RFP's were discussed and the amended General Fund Budget for 2017 was reviewed.

Policy-Dr. Pomponio-No report, next meeting Dec. 14, 2017 at 5:30 p.m.

Legislative -Ms. Reed-No report, next meeting Dec. 14 at 3:45 p.m.

Curriculum-Dr. Pomponio-No report, next meeting Jan 18, 2018.

Personnel- Mr. Green-No report.

Grounds & Maintenance- Dr. Pomponio- No report, meeting rescheduled for Jan. 9, 2018 at 6:00 p.m.

All committees hold open meetings at Southgate's board offices or other location that will be posted. Dates of meetings, committee members, agendas and minutes are posted on the web page.

DISCUSSION

Finance- Theresa McLachlan- The draft of the amended General Fund Budget was reviewed with the Finance Committee and discussed at length. She will give the board the amended budget presentation at the Dec. 19, 2017 board meeting.

Curriculum-Jill Pastor- The district is reviewing new curriculum for ELA and Science. The final two are in the process of being reviewed. Ms. Pastor read a letter from Beth Hinzmann who is on the committee reviewing the material to be adopted. It has been quite some time since the district has had new curriculum and the teachers are taking this very serious, looking at everything to make sure we are getting the most out of our millage dollars.

We were awarded a cyber security competition grant. Luke Bunge with assistance from Wendy Nowak submitted a grant to the MDE and we were awarded \$5700. Next week there will be a quarterly meeting at the county regarding MiStar DNA, which is also called Illuminate. Ms. Ballantyne and Ms. Davis, 4th grade teachers from Allen Elementary, have been asked to present at the county level with the wonderful things they have been doing with online assessments using Wonders and Illuminate.

Superintendent-Ms. Chretien and Ms. Pastor continue to work on the transition. There is excitement in the district; at the Ad-Staff meeting administrators continue to work on 5D+ and calibration training-not because they have to, but because they want to. Common language is shared, everybody's talking about the 5 Year Plan. She has enjoyed being able to sit back and listen to staff talk about the planning and knowing what is coming next. Ms. Chretien said it is refreshing and encouraging to see the motivation and enthusiasm in the district, which has been a long time coming.

Board President Update-Dr. Pomponio-The board self-assessment survey has been activated for this year at MASB online. The window for completion is two weeks. It will close when the last board member takes the assessment. Once that is completed, MASB will send a summary.

CITIZENS COMMENTS

None

CONSENT

2017/18-76 It was moved by Mr. Green supported by Mr. Estheimer, the board approve the Minutes from November 28, 2017 Regular Meeting, HR update as presented and the disbursements for November 2017.

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

NO:

ACTION

1. **Approval of Curriculum Director:** Ms. Chretien stated this is an approval of Dr. Michelle Baker-Herring, which is an internal transfer to the position of Curriculum Director. There were two internal candidates, a lot of talent in the district, but Dr. Baker-Herring was the unanimous recommendation of the interview panel. She has been involved in all of our curricular developments, ILDT, has done instructional improvements and curriculum work in the since joining the district.

2017/18-77 It was moved by Mr. Estheimer supported by Mr. Kupser, the board approve appointing Dr. Michelle Baker-Herring as Curriculum Director beginning January 1, 2018 according to the terms set in the SPSA contract.

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

NO:

2. **Approval of Summer Tax Resolution 2018:**

2017/18-78 It was moved by Mr. Green supported by Mr. Craig the board approve the following Resolution:

***WHEREAS**, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.*

NOW, THEREFORE, BE IT RESOLVED THAT:

1. *The Board, pursuant to 1976 PA 451, as amended (Revised School Code), invokes for 2018 its previously adopted ongoing resolution imposing a summer tax levy of all of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and request each that city and/or township in which the District is located collect those summer taxes.*
2. *Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2018 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2018.*

3. *Pursuant to and in accordance with Section 1613 (1) of the Revised School code, the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before the Board for its approval or disapproval.*
4. *All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.*

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

NO:

3. **Approval of 2018 Anderson High School roofing project award to Newton Crane roofing in the amount not to exceed \$999,790.00:** Rob Kakoczki reviewed the roofing project for AHS. Board members were given the packet that included; PMC award recommendation letter, budget summary, Structure Tec award recommendation letter, bid tabulation, contractor proposal and post bid scope review meeting minutes. Crane roofing is recommended by the steering committee. They are the lowest responsible bidder. Initially Quality Roofing was the lowest bidder, but they neglected to include the demo work on the roof for the complete tear off existing roofing system including the lightweight concrete.

2017/18-79 It was moved by Mr. Craig supported by Mr. Green, the board approve the award for the 2018 Anderson High School roofing bond project to Newton Crane Roofing in an amount not to exceed \$999,790.00.

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

NO:

EMPLOYEE REPRESENTATIVES

None

INFORMATION AND ANNOUNCEMENTS

Mr. Estheimer reported on Shelter's and Fordline's winter concerts, directed by elementary music teachers, Mr. Richendollar and Ms. Beson. The students did an amazing job. He wished Mrs. Pappas good luck on her retirement from the district after 25 years of service, committing her life to education at Southgate Community School District. She touched many buildings and people over the years and we are thankful for her service. PTO Santa Shop at Shelters ends December 13 as well as the Angel Tree, gifts need to be brought in by tomorrow. Fordline has a PTO meeting on Dec. 14 and Movie Night on Dec 15th.

Ms. Reed announced the AHS students in the Unite Program will be meeting on Dec 19th to Christmas Carol in the Old Homestead area of Southgate. The kids will have cocoa, cookies and pizza afterward. Anyone interested in joining or donating cookies should get in touch with Mr. Reynolds at AHS.

Dr. Pomponio also thanked Mrs. Pappas for her service and dedication to the students and her leadership and commitment to Southgate. DMS 7th Grade Boys Basketball beat Taylor West. Dr. Pomponio attended Band-o-Rama last weekend and was impressed and proud of the students. Dec 19, DMS will hold their Arts Night Concert. All music groups from DMS will perform at that time.

WORK ITEMS

1. Additional alternative for transportation RFP: Ms. McLachlan followed up with the board on our transportation RFP. Board members were given information from Amy Sasina-PMC. She attended the board meeting Nov. 14, to review options with the board. Additional information was requested; the district's transportation policy, and guidelines as to where the bus stops would be, which schools would be bussed and which major roads would be crossed by which grade levels.

If the board will give some direction, Plante Moran indicated this additional information being sought for the RFP, would not come with an additional cost.

Discussion took place about policy, costs associated with changing or adding policy and the distance from home to school for bussing students, with consideration to crossing major roads.

ADJOURNMENT

2017/18-80 It was moved by Mr. Estheimer supported by Mr. Green the board adjourn the meeting at 8:35 p.m.

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

NO:

Respectfully submitted by: Theresa Grzechowski

Andrew A. Green-Secretary
Board of Education

For detailed conversation, Board meetings may be viewed in their entirety on our website: www.southgateschools.com

